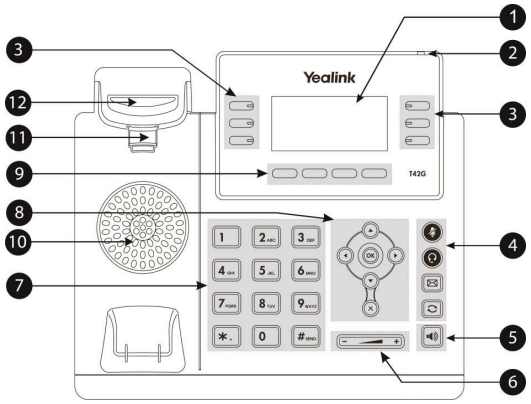
YEALINK T41/T42 BASIC GUIDE





Screen Icons

- Voice Mail
- Headset Mode
- Handset Mode
- Silenci mode
- Hands-Free mode
- Mute ON
- Call Forward ON
- Call hold
- Network is unavailable
- DND Do Not Disturb DND

Device Keys

1. Power LED indicator for phone, message and phone system status.
   - Fast flashing: Incoming call.
   - Slow flashing: Voice or text message.
2. Screen: Shows information about your phone, such as calls, messages, soft keys, time and date.
3. Line keys: Access your phone lines and features like (BLF).
4. Mute, Headset, Message and Redial Keys.
5. Speakerphone key: Toggles the speakerphone (hands-free) mode or not.
6. Volume key : Adjust the volume of handset, headset, speaker.
7. Keypad keys: Allow you to enter numbers, letters, and special characters.
8. Navigation keys: Scroll through information or options displayed on the screen.
9. Soft keys: Access the function displayed on the screen above the soft keys.
10. Speakers: Provides ringer and speakerphone audio output.
11. Reversible Tab: Secures the handset in the handset mounted vertically.
12. Headset Key: Toggles the headset mode on or off.

Main Functionalites

Call Transfers

Blind Transfer: Transfer a call without confirmation.

Option ↑↓ Transfer + num + Transfer

Attended: Transfer a call to a third party with confirmation.

Option ↑↓ Transfer + OK + num + OK + Talk + Transfer

Call Pickup

When a device is ringing we can answer the call in from any device using **8*.

Conference

You can initiate a three-way (including yourself) conference calls with your contacts on the phone.

Option ↑↓ Conference + OK + num + OK + Talk + Conference